WINNEBAGO COUNTY

NON BARGAINING UNIT VACANCY:

ILLINOIS CENTER OF EXCELLENCE
ASSISTANT DIRECTOR

SALARY: $45,000-55,000 a year based on experience
plus benefits
Grant Funded

ILLINOIS CENTER OF EXCELLENCE:

The Illinois Center of Excellence for Behavioral Health and Justice is a state entity which is grant funded through the Illinois Criminal Justice Information Authority. The Center of Excellence opened in April 2012. The vision of the Center of Excellence is that persons involved with the criminal justice system are addressed in a way that best improves health, promotes recovery and enhances public safety. The Center of Excellence is designed as a statewide entity whose mission is to equip communities to appropriately respond to the needs of persons with behavioral health disorders who are involved with the criminal justice system. To that end, the Center of Excellence provides training, technical assistance, and resources to improve systemic responses to persons with mental health and/or substance use disorders involved with the criminal justice system. The Center of Excellence also compiles and disseminates information and research about evidence-based practices and information relevant to the mission of the Center of Excellence. In addition, the Center of Excellence expands and strengthens collaborations in the state to support its mission and improve outcomes. In furtherance of the mission, the Center of Excellence uses the Sequential Intercept Model for Developing Criminal Justice and Mental Health Partnerships. The Sequential Intercept Model was developed by Mark Munetz, M.D. and Patricia Griffin, Ph.D. and is used by the National GAINS Center as a conceptual framework for communities to identify potential strategies for linking individuals in need of treatment at each decision point, or "intercept" within the criminal justice system. The Center of Excellence focuses on all five intercepts and provides services including training and technical assistance for problem-solving courts or other diversion models around the state. The target group of users of the Center of Excellence is law enforcement, judges, attorneys, probation, courts, policy makers, consumers, families and treatment providers.
For more information on the Center of Excellence, go to www.illinoiscenterofexcellence.org.

SUMMARY OF REQUIREMENTS AND RESPONSIBILITIES:

The Illinois Center of Excellence is accepting applications for the position of Assistant Director of the Illinois Center of Excellence. The Assistant Director must possess a bachelor's degree and a minimum of a Licensed Professional Counselor or a Licensed Social Worker; understand and have the ability to further the mission of the Illinois Center of Excellence; experience working with problem-solving courts such as mental health courts, drug courts and veterans courts, and diversion alternatives; knowledge and experience with court systems; and be conversant with clinical aspects of mental health and substance use disorders and behavioral health treatment for justice-involved persons. The Assistant Director will perform duties necessary for the operation of the Illinois Center of Excellence in coordination and at the direction of the Center of Excellence's Director, including but not limited to:

- Promote the activities and operations of the Illinois Center of Excellence;
- Train and/or coordinate trainings and technical assistance on mental illness, substance use and trauma; problem-solving courts; evidence-based practices and treatments; and diversion programs consistent with the mission and goals of the Illinois Center of Excellence and the direction of the Board of Directors;
- Attend events on behalf of the Illinois Center of Excellence;

- Perform the collection and documentation for required data;
- Cooperate with and ensure the objective evaluation of the Illinois Center of Excellence activities and outcomes by an outside entity selected and approved by the Board of Directors;
- Coordinate website development and maintenance;
- Perform day-to-day duties for the Illinois Center of Excellence including answering phones and responding to inquires;
- Establish partnerships and strategic alliances with agencies and organizations integral to the functioning of the Illinois Center of Excellence;
- Ability and willingness to travel; and
- Other duties as assigned by the Director.

The Assistant Director will be a County of Winnebago employee under the day-to-day supervision of the Director of the Illinois Center of Excellence, under the Office of the Chief Judge of the 17th Judicial Circuit Court, and work with the University of Illinois Rockford, the Board of Directors of the Illinois Center of Excellence and the Advisory Board of the Illinois Center of Excellence. The home office for the Illinois Center of Excellence will be located at the University of Illinois Rockford, 1601 Parkview Avenue, Rockford, Illinois 61107.

PRIOR EXPERIENCE/SKILLS PREFERRED:

- Graduate degree in a relevant area, including but not limited to behavioral health, law, court administration, criminal justice, or public administration
- Licensed Clinical Social Worker or Licensed Clinical Professional Counselor
- Trainer/public speaking;
- Experience in the areas of public administration, court administration, behavioral health and/or data collection;
- Experience with or in the Illinois criminal justice system;
- Grant writing, grant management and grant reporting experience;
- Excellent computer/technology skills;
- Excellent communication skills;
- Experience with data collection systems;
- Best practices research; and
- Strategic planning experience.

SEND COVER LETTER, RESUME, LIST OF 3 REFERENCES

AND PROFESSIONAL WRITING SAMPLE (NOT TO EXCEED 3 PAGES) BY EMAIL TO:

MICHELLE ROCK
DIRECTOR
ILLINOIS CENTER OF EXCELLENCE
FOR BEHAVIORAL HEALTH AND JUSTICE
mrock@wincoil.us

POSTED: November 14, 2016 EXPIRATION: Until Filled

AN EQUAL OPPORTUNITY EMPLOYER